

LESSON PLAN

Name of the Faculty :- Sumitra Garg and Bindu Gera

Discipline :- Common to all branches

Semester :- 5th

Subject :- Soft Skill-III

Lesson Plan Duration :- 15weeks

Week	Practical	
	Practical day	Topic
1 st	1 st	Introduction of Subject and its need
	2 nd	Communication Skill-Presentation
2 nd	3 rd	Presentation : Classification and structure
	4 th	Presentation practise
3 rd	5 th	Presentation practise
	6 th	Review what learnt so far
4 th	7 th	Time Management
	8 th	Importance of Time Management
5 th	9 th	Time Management Techniques
	10 th	Review what learnt so far
6 th	11 th	Stress Management
	12 th	Stress Management: Common Reason & symptoms of stress
7 th	13 th	Techniques of stress management
	14 th	Problem Solving
8 th	15 th	Problem solving Techniques
	16 th	Review what learnt so far
9 th	17 th	Career opportunities-current and future
	18 th	Career opportunities-current and future
10 th	19 th	Career opportunities for the students of technical education
	20 th	Review what learnt so far
11 th	21 st	Entrepreneurial Skills
	22 nd	Characteristics of Good Entrepreneurs
12 th	23 rd	Some successful stories of Entrepreneurs
	24 th	Review what learnt so far
13 th	25 th	Quality and Quality tools used in industry
	26 th	Quality tools used in industry
14 th	27 th	Quality tools used in industry
	28 th	Review what learnt so far
15 th	29 th	Viva
	30 th	Viva