

Mandatory Disclosure

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|--|---|
| I NAME OF THE INSTITUTION | Maharishi Kashyap Government Polytechnic, Jattal, Panipat |
| ➤ Address including telephone, Mobile, E-mail. | Phone No. 9416462763 E-Mail: gpjattal@gmail.com |
| II NAME & ADDRESS OF THE PRINCIPAL | SH. JOGINDER SINGH |
| ➤ Address including telephone, Mobile, E-mail. | Phone No. 9416462763 E-Mail: gpjattal@gmail.com |
| III. NAME OF THE AFFILIATING UNIVERSITY | State Board of Technical Education, Haryana |
| IV. GOVERNANCE | |
| ❖ Members of the Board and their brief background | NA |
| ❖ Members of Academic Advisory Body | NA |
| ❖ Frequency of the Board Meetings and Academic Advisory Body | NA |
| ❖ Organizational chart and processes | Organizational Chart – Annexure-I |
| ❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements | <ul style="list-style-type: none"> ▫ The faculty are involved in various activities including teaching, continuous assessment of students. Students are free to interact with their Teachers / Course Co-coordinators any time. (during teaching days or through e-mail), regular SRC meetings, implementing student feed back mechanism. The different academic activities are carried out by the faculty members through various committees in close coordination with the students. <p>Key committees :</p> <ul style="list-style-type: none"> ▫ Placement team ▫ TPO cell ▫ Alumni Cell |
| ❖ Mechanism/Norms & Procedure for democratic/good Governance | <ul style="list-style-type: none"> ▫ Regular feedback from students. ▫ Proper counseling of students by the Tutor and Head of the Deptt from time to time. ▫ Guidance to students for further improvement. ▫ Encouragement by Faculty to participate in competitions/ event management. ▫ Teachers evaluation by students. |
| ❖ Student Feedback on Institutional Governance/faculty performance | <ul style="list-style-type: none"> ▫ Feedback about faculty is taken by the Students from time to time & faculty members are informed about the shortcoming. Regular meetings with the Principal on fortnightly basis are done to discuss academic matters. |
| ❖ Grievance redressal mechanism for faculty, staff and students. | <ul style="list-style-type: none"> ▫ Grievances if any are invited through a written application from the aggrieved party/person & staff welfare committee & students welfare committee headed by senior staff members have been constituted to listen the aggrieved party/person & suggest corrective action. |
| ❖ Establishment of Anti Ragging Committee | Anti Ragging Committee established |
| ❖ Establishment of Online Grievance Redressal Mechanism | Online Grievance Redressal Mechanism established |
| ❖ Establishment of Grievance Redressal committee in the Institute and Appointment of OMBUDSMAN by University | Grievance Redressal committee constituted by Institute. |
| ❖ Establishment of Internal Complaint Committee (ICC) | Internal Complaint Committee (ICC) established |
| ❖ Establishment of Committee for SC/ST | Committee for SC/ST established |
| ❖ Internal Quality Assurance Cell | Internal Quality Assurance Cell established |

| V. PROGRAMMES | |
|---|---|
| ❖ Name of the Programmes approved by the AICTE | 3 years Diploma course in Computer Engg. Textile Technology Chemical Engg. Mechanical Engg. Electrical Engg. |
| ❖ Name of the Programmes accredited by the AICTE | NIL |
| ❖ Status of Accreditation of the Courses | NA |
| • Total No. of Course | 5 |
| • No. of Courses for which applied for Accreditation | NIL |
| • Status of Accreditation | NIL |
| ❖ For each Programme the following details are to be given: | Annexure-II |
| • Name | |
| • Number of seats | |
| • Duration | |
| • Cut off mark/rank for admission during the last three years | Information available on www.tehadmissions.gov.in |
| • Fee | Annexure-III |
| • Placement Facilities | |
| • Campus placement in last three years with minimum salary, maximum salary and average salary | NA |
| ❖ Name and duration of programme(s) having Twinning and collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details: | N.A. |
| Details of the Foreign University: | N.A. |
| • Name of the University | N.A. |
| • Address | N.A. |
| • Website | N.A. |
| • Is the Institution/University Accredited in its Home Country | N.A. |
| • Ranking of the Institution/University in the Home Country | N.A. |
| • Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country | N.A. |
| • Nature of Collaboration | N.A. |
| • Conditions of Collaboration | N.A. |
| • Complete details of payment a student has to make to get the full benefit of collaboration. | N.A. |
| ❖ For each Programme Collaborated provide the following: | N.A. |
| • Programme Focus | N.A. |
| • Number of seats | N.A. |
| • Admission Procedure | N.A. |
| • Fee | N.A. |
| • Placement Facility | N.A. |
| • Placement Records for last three years with minimum salary, maximum salary and average salary | N.A. |
| ❖ Whether the Collaboration Programme is approved by AICTE? If not whether the | N.A. |

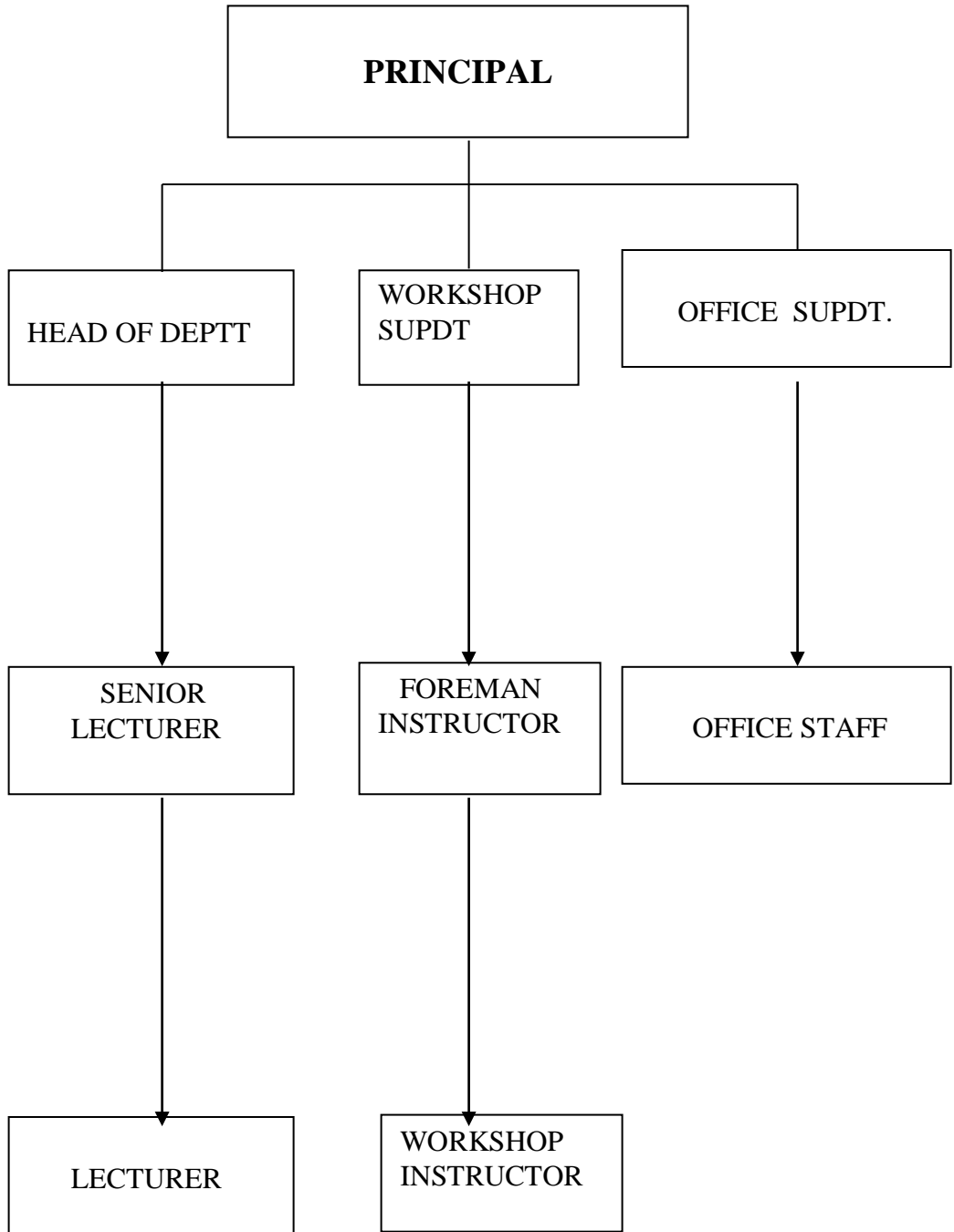
| Domestic/Foreign University has applied to AICTE for approval | | | | | | | | | |
|--|--|-----------|------|-----------|-----|-----------|-----|-----------|-----|
| VI. FACULTY | | | | | | | | | |
| ❖ Branch wise list faculty members: | Annexure-IV | | | | | | | | |
| • Permanent Faculty | | | | | | | | | |
| • Adjunct Faculty | | | | | | | | | |
| • Permanent Faculty: Student Ratio | 1: | | | | | | | | |
| ❖ Number of faculty employed and left during the last three years | <table border="1"> <thead> <tr> <th>Employed</th> <th>Left</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table> | Employed | Left | Nil | Nil | | | | |
| Employed | Left | | | | | | | | |
| Nil | Nil | | | | | | | | |
| VII. Profile of Principal/Faculty | AnnexureI-V | | | | | | | | |
| VIII Fee | | | | | | | | | |
| ❖ Detail of Fee, as approved by state Fee Committee, for the institute. | Information available on www. tehadmissions.gov.in | | | | | | | | |
| ❖ Time Schedule for payment of Fee for the entire programme | | | | | | | | | |
| ❖ No. of Fee waivers granted with amount and name of students | Annexure-V | | | | | | | | |
| ❖ Number of scholarship offered by the institute, duration and amount | Information available on www. tehadmissions.gov.in | | | | | | | | |
| ❖ Criteria for Fee waivers/scholarship | | | | | | | | | |
| ❖ Estimated cost of boarding and lodging in Hostels | No hostel Facility | | | | | | | | |
| IX. ADMISSION | | | | | | | | | |
| ❖ Number of seats sanctioned with the year of approval. | <table border="1"> <tbody> <tr> <td>2017-2018</td> <td>240</td> </tr> <tr> <td>2018-2019</td> <td>300</td> </tr> <tr> <td>2019-2020</td> <td>300</td> </tr> <tr> <td>2020-2021</td> <td>300</td> </tr> </tbody> </table> | 2017-2018 | 240 | 2018-2019 | 300 | 2019-2020 | 300 | 2020-2021 | 300 |
| 2017-2018 | 240 | | | | | | | | |
| 2018-2019 | 300 | | | | | | | | |
| 2019-2020 | 300 | | | | | | | | |
| 2020-2021 | 300 | | | | | | | | |
| ❖ Number of students admitted under various categories each year in the last three years. | Annexure-VI | | | | | | | | |
| ❖ Number of applications received during last two years for admission under Management Quota and number admitted. | N.A | | | | | | | | |
| X. ADMISSION PROCEDURE | | | | | | | | | |
| ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website). | On the Basis of merit of the Qualifying Examination and online test for DET(L) through HSTES. www.onlinetesthry.gov.in | | | | | | | | |
| ❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test] | NA | | | | | | | | |
| ❖ Calendar for admission against management/vacant seats: | As per Prospectus released by State Board of Technical Education, Haryana | | | | | | | | |
| • Last date for request for applications. | - DO - | | | | | | | | |
| • Last date for submission of application. | - DO - | | | | | | | | |
| • Dates for announcing final results. | - DO - | | | | | | | | |
| • Release of admission list (main list and waiting list should be announced on the same day) | - DO - | | | | | | | | |
| • Date for acceptance by the candidate (time given should in no case be less than 15 days) | - DO - | | | | | | | | |
| • Last date for closing of admission. | - DO - | | | | | | | | |
| • Starting of the Academic session. | - DO - | | | | | | | | |
| • The waiting list should be activated only on the expiry of date of main list. | - DO - | | | | | | | | |
| • The policy of refund of the fee, in case of withdrawal, should be clearly notified. | - DO - | | | | | | | | |
| XI CRITERIA AND WEIGHTAGES FOR ADMISSION | | | | | | | | | |
| ❖ Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc. | Admission based on marks in the qualifying Exam. | | | | | | | | |
| ❖ Mention the minimum level of acceptance, if any. | | | | | | | | | |
| ❖ Mention the cut-off levels of percentage & | | | | | | | | | |
| | As per the procedures published by the | | | | | | | | |

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| percentile scores of the candidates in the admission test for the last three years. | State Board of Technical Education, Haryana in its information bulletin. |
| ❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted. | Data available on website www.techeduhry.gov.in |
| XII. LIST OF APPLICANTS | |
| ❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats. | Centralized admission made by Deptt of Technical Education , Haryana |
| XIII. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS | |
| ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over) | N.A. |
| ❖ Score of the individual candidates admitted arranged in order of merit. | |
| ❖ List of candidates who have been offered admission. | |
| ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates. | |
| ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list. | |
| XIV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE | |
| • Number of Class Rooms and Size of Each | 11 Nos. and Size 69 Sqm |
| • Number of Tutorial Rooms and Size of Each | 3 Nos. and Size 35 Sqm |
| • Number of Laboratories and size of each | 24 Nos. and Size 69 Sqm |
| • Number of Drawing Hall and Capacity of each | 2 Nos. with capacity of 35 students |
| • Number of Computer Centre with capacity of each | 4 Nos. with Capacity of 30 systems each |
| • Central Examination Facility, No. of rooms and capacity of each | 10 rooms with capacity of 30 students each. |
| • Barrier free built environment for disabled and elderly persons | Yes by providing ramps |
| • Occupancy Certificate | Yes |
| • Fire & Safety Certificate | Under process |
| • Hostel Facilities | NO |
| XV LIBRARY: | |
| ➤ Number of Library books/Titles/Journals available (programme-wise) | Books –2900 Titles- 380 Journals-150 |
| ➤ List of online National/International Journals subscribed. | No |
| ➤ E-Library facilities | In Process |
| XVI LABORATORY: | |
| For each Laboratory | |
| ➤ List of Major Equipment/Facilities | As Per information Submitted on Affiliation Performa submitted to HSBTE |
| ➤ List of Experimental Setup | |
| XVII COMPUTING FACILITIES: | |
| ➤ Internet bandwidth | Lease Line 40 Mbps |

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|---|--|
| ➤ Number and Configuration of Systems | 120 Nos. and i5, 8GB RAM, 1TB Harddisk |
| ➤ Total number of systems connected by LAN | |
| ➤ Total number of systems connected to WAN | |
| ➤ Major software packages available | Annexure-VII |
| ➤ Special purpose facilities available | DLP Projectors, Visualizer, Scanning & Printing etc. |
| ➤ Innovation Cell | Yes |
| ➤ Social Media Cell | Yes |
| ➤ Compliance of the National academic Depository (NAD), applicable to PGCM/PGDM institutions and university departments | NA |
| XVIII List of Facilities Available | |
| Games and Sports Facilities | Yes |
| Extra Curriculum Activities | Yes |
| Soft Skill Development Facilities | |
| XIX Teaching Learning process | |
| ➤ Curricula and syllabus for each of the programmes as approved by the University. | Available at site www.techeduhry.gov.in |
| ➤ Academic Calendar of the University | Available on www.hsbt.org.in and institute website www.gpjattal.ac.in |
| ➤ Academic Time Table | Available on institute website www.gpjattal.ac.in |
| ➤ Teaching Load of each Faculty | 18-22 Hours |
| ➤ Internal Continuous Evaluation System and place | Through sessionals / periodicals assignments, actual job evaluation in workshop, Drawing sheets evaluation. Evaluation done in institute |
| ➤ Students' assessment of Faculty, System in place. | Feed Back Mechanism |
| XX Enrollment of Students in Last Three Years | NIL |
| XXI List of Research Projects/Consultancy works | |
| • Number of Projects carried out, funding agency, Grant received | No |
| • Publications (if any) out of research in last three years out masters projects | No |
| • Industry Linkage | Through TPO Cell |
| • MoUs with Industries (minimum 3) | Yes |
| XXII LoA and Subsequent EoA till the current Academic Year | North-West/1-3512697228/2018/EOA dated 04.04.2018 |
| XXIII Accounted audited statement for the last three years | AnnexureVIII |
| XXIV Best Practices adopted, if any | - |
| Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. | |

Annexure-I

Organizational Chart of Govt. Polytechnics.



Annexure-II

SANCTION INTAKE

| Course | Name of Trade | Duration | No. of seats |
|------------------------|----------------------|-----------------|---------------------|
| DIPLOMA (FULL TIME) | Computer Engg. | 3 YEARS | 60 |
| | Textile Technology | 3 YEARS | 60 |
| | Chemical Engg. | 3 YEARS | 60 |
| | Electrical Engg. | 3 YEARS | 60 |
| | Mechanical Engg. | 3 YEARS | 60 |

Annexure-III

Fee Structure of the Institution(Per Semester)

| S. No. | Category | CET quota | | Management quota | |
|------------------|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| | | Fixed by the State Fee Committee | Being charged by the Institution | Fixed by the State Fee Committee | Being charged by the Institution |
| 1. | Admission Fee | - | - | - | - |
| 2. | Tuition Fee | 1500 | 1500 | - | - |
| 3. | University fee (Examination fee, Registration fee etc.) | 350 | 350 | - | - |
| 4. | Laboratory fee | - | - | - | - |
| 5. | Security(one time) (Refundable) | 1500 | 1500 | | |
| 6. | Building fund(one time) | 250 | 250 | | |
| 7. | Development Fund | 750 | 750 | - | - |
| 8. | Any other Student Fund | 600 | 600 | - | - |
| Total Fee | | 4,950 | 4,950 | | - |
| | | | | | |

*** No tuition Fee for girl students**

Annexure-IV

| S. No. | Name | Designation | Date of Birth | Date of joining | Education Qualification | Corresponding Specialization | Years of Experience |
|--------|--------------------------|-----------------|---------------|-----------------|-------------------------|------------------------------|---------------------|
| 1 | Sh. Joginder Singh | Principal | 5/03/1967 | 23/04/1998 | B.Tech, M.Tech | Computer Engineering | 28 |
| 2 | Sh. Rajeev Narwal | T.P.O | 09/09/1972 | 30/03/1999 | B.Tech, M.B.A | Plastic Technology | 20 |
| 3 | Sh. Puneet Garg | Sr. Lecturer | 24/09/1977 | 07/03/2007 | B.Tech, M.Tech | Textile Technology | 13 |
| 4 | Sh. Latish Chhabra | Sr. Lecturer | 27/5/1976 | 17/12/2003 | B.Tech | Pulp & paper Technology | 17 |
| 5 | Sh. Prashant Suhag | Sr. Lecturer | 01/01/1980 | 28/1/2004 | B.E | Computer Engineering | 16 |
| 6 | Sh. Devinder Saini | Lecturer | 12/2/1979 | 27/1/2004 | B.Tech | Computer Engineering | 16 |
| 7 | Smt.Seema Ahlawat | Lecturer | 29/12/1978 | 12/03/2007 | M.C.A, M.Phil | Computer Engineering | 13 |
| 8 | Sh. Krishan Kumar Chahal | Lecturer | 30/12/1969 | 4/10/1995 | B.Tech | Textile Technology | 24 |
| 9 | Sh. Narender Kumar | Lecturer | 07/06/1977 | 20/3/2008 | B.Sc, M.C.A | Computer Engineering | 9 |
| 10 | Smt.Veena Devi | Jr. Librarian | 26/01/1974 | 30/8/2004 | B.Lib, M.Lib | Library | 16 |
| 11 | Smt. Usha | Asst. Librarian | 15/06/1970 | 24/8/2004 | B.Lib, M.Lib | Library | 16 |
| 12 | Sh. Balwan Singh | W/S Instuctor | 15/5/1979 | 24/1/2007 | Diploma in Mech. Engg | Welding Shop | 13 |
| 13 | Sh. Gulshan Arya | W/S Instuctor | 31/12/1975 | 9/11/2006 | ITI,CTI, 12th | Fitting Electricals | 14 |
| 14 | Smt. Saroj | Assistant | 15/06/1970 | 09/09/1992 | 10th | Ministerial Staff | 28 |
| 15 | Sh. Ankur | Assistant | 21/10/1976 | 4/5/1994 | 12th | Ministerial Staff | 26 |
| 16 | Sh.Prem Singh | Assistant | 10/2/1968 | 10/8/1998 | 10th | Ministerial Staff | 22 |
| 17 | Smt. Kiran Bala | Stenographer | 13/09/1987 | 24/12/2019 | ITI,B,A | Ministerial Staff | 01 |

Annexure-V

| S. No. | Branch Name | Institute Roll No. | Name | Candidate Category |
|---------------|--------------------|---------------------------|--------------|---------------------------|
| 1 | Computer Engg. | 171640800040 | Rahul Kumar | TFW |
| 2 | Computer Engg. | 181640800009 | Devasish | TFW |
| 3 | Computer Engg. | 181640800011 | Gourav | TFW |
| 4 | Computer Engg. | 181640800013 | Kunal | TFW |
| 5 | Textile Tech. | 181642700005 | Deepak Malik | TFW |
| 6 | Textile Tech. | 181642700025 | Sonu | TFW |
| 7 | Chemical Engg. | 181640500027 | Nimbu | TFW |
| 8 | Chemical Engg. | 181640500042 | Sagar | TFW |

Annexure-VI

| Courses | Trade | AICTE Approval Intake during last 3 years | | | |
|---------------------------|--------------------|---|-------------------|-------------------|-------------------|
| | | 2017-18 | | 2018-19 | |
| | | Sanctioned intake | Actual admissions | Sanctioned intake | Actual admissions |
| Diploma Engg. (Full Time) | Computer Engg. | 60 | 60 +1 (TFW) | 60 | 37 +3(TFW) |
| | Textile Technology | 60 | 40 | 60 | 31+2(TFW) |
| | Chemical Engg. | | | 60 | 60+ 2 (TFW) |
| | Total | 120 | 101 | 180 | 135 |

| Courses | Trade | AICTE Approval Intake during | |
|---------------------------|------------------------|------------------------------|-------------------|
| | | 2019-20 | |
| | | Sanctioned intake | Actual admissions |
| Diploma Engg. (Full Time) | Computer Engg. | 60 | 31 |
| | Textile Technology | 60 | 30 |
| | Chemical Engg. | 60 | 35 |
| | Mechanical Engineering | 60 | 59 |
| | Electrical Engineering | 60 | 62 |
| | Total | 300 | |

Annexure-VII

1. Free Open Source Application Software
- 2.
- 3.

Annexure-VIII

| Audited Statement of Account of (2017-18) (Income & Expenditure Statement for complete year) | | | | | |
|---|---|---------------|-------------|---|-----------------|
| Income | | | Expenditure | | |
| Sl. No. | Details | Amount | Sl. No. | Details | Amount |
| 1 | Tuition Fees | 584000 | 1 | Salary | 8398418 |
| 2 | Other fee/amount collected from students | | 2 | Administrative expenses | 833820 |
| 3 | Grants from Govt. / Private agencies | | 3 | Training and Development | 689940 |
| 4 | Grants / Contribution from other sources (Management) | | 4 | Laboratory consumables | 1198980 |
| 5 | Scholarships received | | 5 | Library | |
| 6 | Other income | | 6 | Travel | 31412 |
| | | | 7 | Fees Paid to University/ Board/ Government/AICTE/UGC | - |
| | | | 8 | Repairs and Maintenance | 32608 |
| | | | 9 | Scholarships/ Concessions/ Fellowships/Honorarium etc., awarded/incurred(other than Govt. grants) | 7174 |
| | | | 10 | Expenditure of grants received from Govt. / Private agencies | 419309 |
| | | | 11 | Depreciation | - |
| | | | 12 | Any other expenditure | - |
| | Total | 584000 | | Total | 11611661 |